

Your Sample GPN Merchant Statement

Below is a sample GPN merchant statement that outlines the basic features of your new GPN merchant statement. The key components of your new merchant statement (from top to bottom of the page) are:

- **Merchant Information:** DBA name, address, and account number
- **Deposits:** daily and overall summary of sales, credits, and discount fees deposited
- **Card Summary:** daily summary of sales and credits by card brand
- **Settlement/Discount:** item count, discount rate, and discount fees charged
- **Other Fees:** listing of authorization, chargeback, and miscellaneous monthly fees
- **Your Account Has Been Debited:** total fees debited from your bank account

CyberSource Registered ISO of Harris N.A. 1295 Charleston Road Mountain View, CA 94043 888-390-5853	CREDIT CARD MERCHANT STATEMENT DATE: 05/10/2007 PAGE: 1 CODES: N FORM: 9 MERCHANT: 001230000010012 DBA: EXAMPLE.COM 1234-0056-7008300049937
086-01-001-001-00	EXAMPLE.COM JOHN DOE 742 EVERGREEN TR SANTA MONICA, CA 94123
*- INFORMATION ADVICE -	
----- DEPOSITS *-----*	
POST DEP REF NO. TICKETS \$--- AMOUNT --\$ \$- ADJUST -\$ NON-SETTLED \$ \$ DISCOUNT \$ \$ SETTLED AMT \$	
05/02 05/01 21101000 4 155.44 .00 66.69 1.95 86.80 05/03 05/02 21101200 8 237.51 .00 .00 5.43 232.08 05/04 05/03 21101200 1 34.08 .00 .00 .75 33.33 05/07 05/04 21101200 7 315.99 .00 139.57 3.88 172.54 05/07 05/05 21101300 6 306.07 .00 23.62 6.21 276.24 05/08 05/07 21101200 6 239.06 14.64 .00 5.26 219.16 05/09 05/08 21101200 3 201.73 .00 53.51 3.26 144.96 05/10 05/09 21101100 2 89.70 .00 .00 1.97 87.73 05/10 05/10 00101000 2 74.21 .00 .00 1.63 72.58	
DEPOSIT TOTALS:	9 1,653.79 14.64 283.39 30.34 1,325.42
----- DEPOSIT ITEM SUMMARY *-----*	
SALES : 38 1,653.79 DB ADJ : 0 .00 CREDITS : 1 14.64 CR ADJ : 0 .00 TOTAL : 39 1,639.15 TOTAL : 0 .00	
----- CARD SUMMARY *-----*	
DATE REF MASTERCARD VISA DINERS DISCOVER AMEX OTHERS	
05/02 01 51.13 37.62 .00 14.64 52.05 .00 05/03 01 85.36 152.15 .00 .00 .00 .00 05/04 01 34.08 .00 .00 .00 .00 .00 05/07 01 108.04 68.38 .00 .00 139.57 .00 05/07 02 106.48 175.97 .00 23.62 .00 .00 05/08 01 212.61 11.81 .00 .00 .00 .00 05/09 01 54.61 93.61 .00 .00 53.51 .00 05/10 01 66.06 23.64 .00 .00 .00 .00 05/10 02 .00 74.21 .00 .00 .00 .00 CARD TOTAL 718.37 637.39 .00 38.26 245.13 .00	
----- SETTLEMENT/DISCOUNT *-----*	
----- DESCRIPTION *-----* ITEMS \$--- AMOUNT ---\$ AVG TICKET DISC RATE ITEM RATE FEE AMOUNT	
VISA 9 310.84 34.54 2.2000 .0000 6.84 VIBS 1 20.64 20.64 3.2000 .0000 .66 VDDB 9 320.55 35.62 2.2000 .0000 7.05 MC 9 503.70 55.97 2.2000 .0000 11.08 MDBT 5 214.67 42.93 2.2000 .0000 4.72 DISCOUNT COLLECTED 30.34- VARIANCE .01	
----- OTHER FEES *-----*	
CARD CHARGE DESCRIPTION NUMBER RATE FEES FOR OUTLET 00000 AMEX 2900 AMEX P/I 4 .2500 1.00 DISC 2902 DISC P/I 2 .2500 .50 VISA 2457 GIBLEDCAVS 29 .2500 7.25 MC 2457 GIBLEDCAVS 17 .2500 4.25 3009 GLOBAL ATL 9 .2000 1.80 6003 SRVICE FEE 0 .0000 35.00 6930 IC CHGCK 1 19.0000 19.00 TOTAL OTHER FEES : 68.80	
MINIMUM BILLING ADJUSTMENT	44.65
YOUR ACCOUNT HAS BEEN DEBITED :	113.46

① Basic account information such as your merchant number, business name, and mailing address.

② List of deposits to your merchant account, organized by deposit date.

- TICKETS: # of transactions
- AMOUNT: Total sales
- ADJUST: Credits, adjustments
- NON-SETTLED: Funds settled by Amex, Discover, JCB
- DISCOUNT: Discount rate fees
- SETTLED AMT: Daily deposit

Ⓐ Total deposited

③ Summary of deposits, credits, and adjustments for the month.

Ⓑ Total before non-settled and discount fees

④ Daily and monthly sales by card brand.

⑤ Discount fees deducted for each card type (consumer, business, etc.).

⑥ All other monthly fees.

⑦ Difference between minimum and actual discount fees.

⑧ Total debited from your bank account for fees.